



**Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING**

Harpur Nagar, Umred Road (Near Bada Tajbagh), Nagpur-24
(Approved by AICTE, New Delhi, Govt. of Maharashtra
and affiliated to Rashtrasant Tukdoji Maharaj Nagpur University)
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**Department of Information Technology
Academic session 2023-24**

Code of Conduct Report

Code of conduct program of Information Technology was held on 07/8/2023 under the guidance of Head Dr. M.S. Choudhari to discuss introduction about department & guidelines about Code of Conduct for newly entered III semester students.

The following points were informed to the students in the program

1. Students should wear the college Id card and proper college uniform.
2. Students should have minimum 75 % attendance to appear for university exam.
3. Students must respect teaching and non teaching staff within and outside premises.
4. Students must pay the stipulated fees in a given span of time.
5. Students must report the change in communication address if any.
6. Students are to move towards the classroom / laboratories and occupy their seats before scheduled time.
7. Use of mobile phone is prohibited inside the college classrooms and laboratories . Use of cell phones within the classrooms will invite severe punishment.
8. Students should avoid wondering on the verandahs, during class hours.
9. Students should move from one class to another without causing any inconvenience to others.
10. Students should maintain dignity and decorum in all common gatherings.
11. Students should read information displayed on the notice-boards so as to get updates about various activities.
12. Students should not tamper any notice displayed.
13. Smoking, chewing tobacco, consuming alcohol or any drug is strictly prohibited in college campus.

Dr. M.S. Chaudhari concluded the session and discussed rules of department for quality improvement. The program ended with a formal vote of thanks proposed by coordinator Mrs. K. A. Ande



Mrs. K. A. Ande
Code of Conduct Coordinator

Dr. M.S.Chaudhari
Head IT